

EXPERIENCE

Head, Database Maintenance, Cataloging Department, University of Georgia, (2001-)

Supervision & workflow management:

Supervise the Database Maintenance Section consisting of two Units, Marking and Maintenance, with a total of 8 fulltime staff and 3 student workers through designing workflow, developing procedures, training, evaluating work, and maintaining monthly statistics.

In 2006, restructure and reclassify Maintenance and Marking Unit positions to higher classifications to address changes in workflows. In 2010, reclassified the Marking Unit Assistant to a Marking/Maintenance Assistant thus, addressing the higher level of work and skills needed in this position. The work of the section requires experienced database and bibliographic staff with exceptional multitasking skills and the ability to work within multiple databases, a deeper knowledge of cataloging rules, a higher level of technical expertise, and overall increased responsibility. This reorganization better aligns the Unit with the goals and vision of the Cataloging Department and the Libraries and set the stage for higher level bibliographical work.

In 2006, develop training including a module based e-learning project, **You Will with GIL!**, to teach staff about MARC (Machine Readable Code), fundamentals of working in a bibliographic database, record structure, insights into workflow, and knowledge checkpoints. Tutorial has been nominated for 3 peer review awards within the UGA Libraries.
<http://www.libs.uga.edu/tutorial/>

In 2007, began copy cataloging and series verification training for the Project Coordinator; in 2010, began copy cataloging training for the Marking Unit Head. Additionally, all staff in Database Maintenance have been trained in the basics of series verification and update the obsolete 440 MARC field to the correct format of a 490/830 MARC field pair, during the course of their work.

From 2006-2008, participate in the committee to migrate and catalog the Curriculum Materials Library (CML) Curriculum collection with LC call numbers: including designing workflows for Marking, retrospective cataloging, migration of materials in retired Curriculum locations, and planning workflows for newly acquired materials.

Participate in general library administration by attending departmental meetings, supervisors' meetings and serve as a resource person within the UGA Libraries in the area of database maintenance, Web2.0+ initiatives, metadata, opensource, and social media.

Continue technical training and leadership development through coursework and workshops including NACO (departmental training in Name Authority records; 2006-2007) as well as

opportunities through UGA Training & Development including a certificate for completion of Managerial Leadership Series, an advanced management course (2006).

Continue to work closely with members of the Libraries' Cataloging and Systems Departments, Graduate School, and Honors College, in developing and evaluating a database for electronic theses and dissertations (etd); staff side database completed in 2006; projected launch date of public interface is January 2011, which will replace the aging Ultimate database.

Identify data corruption and input errors through analyzing data patterns in the Libraries' online catalog. Write Access reports using MySQL and work closely with members of the Libraries' Systems Department to develop complex Access reports, which are routed to staff for investigation and correction.

Resolve maintenance issues, complex conversion problems and database discrepancies in the online catalog (GIL). Consult on workflow development and coordinate database training for GIL with Associated Research Facilities, Owens Library (College of Environmental Design) and CML (Curriculum Materials Library).

Project management:

Continue to serve as the Cataloging Department's Web Editor through writing webpages (CSS/HTML) following standardized templates, website analysis, link checking, and identifying new web tools (Google Customized Search Engines, delicious collaborative bookmarking for links, evaluating new technologies utilizing MySQL databases for the Policy & Procedures including blog, wiki, and document management software) for use by the Cataloging Department. In 2007, coordinate the del.icio.us tagging group in Cataloging; additionally, created a Google Customized Search engine for the procedures and created new metadata to resolve the issue of non-indexing by Google. In 2010, began migration of pdfs into document management software, KnowledgeTree.

Plan, coordinate and manage a variety of projects in the Database Maintenance Section including correcting conversion problems in the Libraries' catalog (Voyager/GIL), verifying bibliographic, holding or item information for the UGA Libraries' Media Department, UGA Libraries' Georgia Room (Special Georgia collection), as well as other departments. Projects range in scope from small (200-300 titles/materials) to large scale (170,000 database records which did not merge properly during a data set conversion.)

In 2006, assist in coordinating the working group to redesign the workflow of Richard B. Russell Library for Political Research and Studies materials, including identifying materials to be cataloged and developing a project list for cataloging non-book materials. From 2009-2010, coordinated project for cataloging and processing Senator Russell's office library, consisting of 2889 titles, readying this materials for transfer to the Special Collections Library.

In 2006, the Maintenance Unit began to process Medium Rare material, which is pre-1870 material which can no longer circulate given its age and condition; in 2007 processing of On the Fly material (typically items without barcodes which have records created for circulation purposes). This workflow was formerly housed in Acquired Cataloging.

In 2010, work with the Owens/Environmental Design Library in collection management, processing and cataloging of materials, and in establishing special collections areas for rare books and College of Environmental Design materials. Coordinate copy cataloging workflow for Griffin and copy and complex copy for Owens and Griffin, as needed.

Web Designer, Georgia Community Action Association; Atlanta, GA (1999-2001)

Design website and graphics, conduct accessibility testing, provide SEO services including search engine registration, setting up analytic/statistics, and metadata development, while maintaining a strong collaboration with the Executive Director on web page content need and design for the statewide agency. [Site has been redesigned by staff at GCAA.]

Document/Information Manager, Eaton SuperChargers, 2000-2001 (temporary)

Coordinated and provided inventory control for confidential and proprietary materials including blueprints, layouts, method sheets, work orders, models, and 3 dimensional prototypes.

Work closely with Engineers, Drafters, Quality Assurance/ Control staff, and Inventory Auditors, including virtual collaboration with the Michigan Proving Grounds staff, to ensure that all materials were correct, up to date, and de-accessioned as needed ensuring ISO9001 compliance and Six Sigma requirements were met. Additional duties included data entry, database maintenance, and housing all backup DAT tapes of the programming and robotic equipment.

Technical Services Librarian, Oxford College of Emory University (1999-2000)

Maintain and participate in all levels of technical services operations including collection management, ordering/acquisitions, cataloging and database maintenance for all formats of materials in a variety of subject areas through ordering and cataloging (copy, complex, and some original) in a SIRSI catalog for all formats of materials using Dewey call numbers (DDC21). Set up complex serial holdings and checkin patterns for serials.

Migrate Oxford ordering from a paper based system to an online ordering process utilizing GOBI (Yankee Book Peddler), complete a full serials inventory, and eliminated an ordering and copy cataloging backlog.

Additionally, serve on the Reference/Circulation Desk providing reference, reserves and circulation for 10-15 hours each week, with closing responsibilities on Monday evenings. Serve as the Preservation Liaison for Oxford College Library, including training in basic repair, mending, and box building for fragile materials.

TEACHING/PRESENTATIONS HIGHLIGHTS

Ask Technical Services Program (COMO/GLA, 2001) Co-ordinated the Tech Services programs with the Chair through developing a potential topic list and identifying panel participants.

Best New Technologies: Keeping up with the Storm (Webinar

Coordinator/Discussion Leader with Amy Watts, 2006) Examining the challenges of Web 2.0 followed with a discussion of current Web 2.0 technologies and their use in the Libraries.

Bibliographic Data on the Semantic Web (University of Georgia Libraries

Cataloging Group; Discussion Facilitator, 2009) Discussion on Martha Yee's article on bibliographic data, RDA, and the Semantic Web.

Blog basics (University of Georgia Web Editors aka Dweebs, 2009) Lunch and Learn about various blog softwares and blog options, including an overview of Wordpress and the UGA Libraries' experience.

Blogging & Tweeting (University of Georgia Libraries, 10 Weeks to a 2.0 You program with Amy Watts, 2010) Workshop on blogging and tweeting including hands on activities and homework.

Cataloging's Del.icio.us Links (University of Georgia Libraries, Libraries Faculty meeting, 2007): Brief presentation on using Del.icio.us bookmarking tools to pull together various links into a centralized page on the Cataloging Department's website.

Cataloging Fundamentals: Records and MARC (Media Specialist program, Gwinnett Campus; Guest Lecturer, 2006): Presentation on record structure, data field elements for MARC, and the relationships between records and databases, with followup questions and answers session on cataloging practices, policies, and databases.

Cataloging Tools Survey: Research in Progress (Academic Librarian Research Forum, Georgia Tech; by invitation with Beth Thornton, 2009) Overview of a 2008 survey of approximately 200 catalogers from variety of libraries across the United States. An article featuring the survey results will be submitted for publication later in 2010.

Cataloging Tools Online: Free Resources (University of Georgia System, Cataloging Committee, Wimba, 2009) Continuing education presentation on free cataloging resources.

Connecting with Connexion: The UGA Experience (GIL Users Group Meeting (GUGM), with KR Roberto & Beth Thornton, 2005) Powerpoint graphics, collaborated on content and discussion topics, and presented an overview of the UGA Connexion migration timeframe and training.

Creating web pages in Netscape, class & tutorial (University of Georgia Libraries; PDR; 2002) Two hour workshop on web design including hands-on activities; developed content and learning objectives for using Netscape Composer to create websites.

Digicred: Do You Have It? (University of Georgia, Journalism and Mass Communication, Guest Lecturer, 2010) Discussion on social and professional networking, social media, branding, and digital identity.

Direct Link to the Patron: Web Tools to Expand Services (COMO/GLA; 2006): Presentation on how libraries use web based tools to market their services, educate their patrons, and provide value added services with an overview of the Libraries' Blog and Report an Error mechanism.

Drupal 101 (UGADG: University of Georgia Drupal Group; 2009) Lunch and Learn / presentation/training on the introduction to Drupal; end result was the formation of the UGA Drupal Group. <http://www.robinfay.net/site/content/drupal/>

Drupal for Libraries (Lyrasis; 2010-) Introduction and overview of Drupal with a focus on libraries.

Emerging Technologies in Libraries (Georgia Public Library System Director's meeting, Keynote Speaker; 2009) Presentation and discussion on current and emerging technologies in general and also in libraries. <http://www.slideshare.net/robinfay/emerging-technologies-2014306>

Facebook, Privacy, and Your Digital Identity (University of Georgia Web Editors aka Dweebs; 2009; encore 2010) Lunch and Learn/presentation about privacy, digital identity, and social media, focusing on Facebook.

Flash, Bam, Alakazam! Photos in a 2.0 World (University of Georgia Libraries, 10 Weeks to a 2.0 You program, 2010) Workshop on online image editors, basic image editing and tips for good photography. Included hands on activities and homework.

GIL Searching and Reporting Problems Training (University of Georgia Libraries Reference Department with Janice Brown, 2002) One hour training session with identified training objectives including reporting discrepancies and errors found in the Libraries' catalog (GIL).

He's a Mentor, She's a Mentor... Wouldn't You Like to Be a Mentor, too? With Kelly Holt and Dr. Elaine Yontz (COMO/GLA, 2002) Presented an overview of the Mentor Program and facilitated discussion of mentoring within academic libraries.

Illusion: Insights Into Visual Design Elements (Emerging Technologies Faculty Learning Community with Deborah Stanley; 2010) Presentation on webdesign, color, and the elements of web design and how they can impact user experience.

Image Editing: It's not all about Photoshop (Dweebs/Training and Development; 2010) Lunch and Learn presentation about online image editors including video.

Issues in Cataloging and Bibliographic Maintenance Presentation (Media Specialist program; Gwinnett Campus; Guest Lecturer; 2006): Presentation on academic cataloging as it relates to bibliographic maintenance within the UGA Libraries. Additionally, provided teaching assistance at follow-up hands on training session in creating MARC records.

Librarians and Faculty Learning Communities at UGA (University of Georgia Libraries; PDRC Panel Discussion Member, 2008) Discussion of experiences of being a member of Faculty Learning Communities.

Lip-smacking good: Web 2.0 technologies and Your Library Blog (COMO/GLA with Amy Watts, 2007) Incorporating Web 2.0 technologies into blogging; includes overviews of Youtube, Flickr, del.icio.us, and using RSS feeds.

Metadata for Catalogers (University of Georgia System, Cataloging Committee; Wimba; 2009) Continuing education presentation on metadata and how it fits into the cataloging profession.

Metadata 101 (University of Georgia, Emerging Technologies Faculty Learning Community; 2009) Presentation of an overview of metadata as used on the web and by library communities.

News and Events Training Sessions (University of Georgia Libraries, with Amy Watts, 2005) One hour training session with identified training objectives, resources, and hands on exercises in the Libraries' News & Events, an online Wordpress database.

News and Events Project Overview for the Libraries' Department Heads Group (DHG), 2005 Overview of blogs and blog history, summary of project process, and demo of the Libraries' News and Events, a Wordpress database.

One Voice, Many Channels: Blogging and Tweeting for Libraries (COMO/GLA, with Amy Watts, 2010.) Explores tweeting and blogging by academic libraries for sharing news, events, outreach, PR, marketing, and as a community building tool.

Open Systems, Closed Systems (University of Georgia/Freshman Seminar, Guest Lecturer; 2009) Presentation and discussion on the social media, opensource, community source, closed systems, and open systems.

Podcasting 101 (University of Georgia Libraries, 10 Weeks to a 2.0 You program, Facilitator; 2010) Workshop on podcasting and itunes, including an overview of podcasting and a resource handout. Assisted in facilitating discussion and collaborated on the resource handout.

Presentations that Rock! Advanced Powerpoint (University of Georgia Libraries PDRC workshop, 2008) Two hour workshop on extending Powerpoint to include video and real time websites, among other features. <http://www.robinfay.net/site/powerpoint/>

Reading the MARC Code: Understanding the Cataloging Record (STEP Program, with Beth Thornton, 2007) Presentation on intricacies of reading a MARC record, its relationship to the Libraries' catalog, GIL, as well as tips for interpreting the parts of a technical display of a bibliographic, holding, and item record in GIL.

Semantic Web and the Social Web (University of Georgia/Master of Internet Technology Program; Gwinnett Campus; Guest Lecturer; 2009) Presentation and discussion on the metadata, the semantic web and its assumptions, as contrasted and compared with user generated content from social media sites.
<http://www.slideshare.net/robinfay/semantic-web-and-the-social-web>

Semantic Web, Cataloging and Metadata (Valdosta State University, Guest Lecturer; 2010) Presentation and discussion on the metadata and the semantic web.

Simplify Your Inbox: Making RSS Work For You (University of Georgia Libraries; Panel Discussion, 2009) Discussion panel on RSS including using Google Reader and reducing email by using RSS feeds.

Social Media Training: Tools You Can Use (Social Media for Government, 2010) Presentation and discussion of social media training tools, social media policies and more.

Web 2.0+ and Professional Networking: Are You LinkedIn? (University of Georgia Libraries; Coordinator/Facilitator; 2008) Panel discussion on social networking as used by University of Georgia faculty across campus, focusing on professional networking purposes. Presentation also podcast.

What is Database Maintenance? Presentation (Media Specialist program; Gwinnett Campus; Guest Lecturer; 2004) Presentation on academic cataloging as it relates to bibliographic maintenance within the UGA Libraries. Additionally, provided teaching assistance at follow-up hands on training session in creating MARC records.

Wordpress overview (University of Georgia Public Relations Department; 2008)

Overview of Wordpress and a discussion of some of their questions regarding how best to utilize Wordpress.

Your voice: Professional Networking using Social Media (GLA/COMO preconference, 2010)

UNIVERSITY OF GEORGIA LIBRARIES' COMMITTEE WORK

Access Services Search Committee, 2008

Asset Awards Committee, Member; Graphic Designer (powerpoint), 2010; Graphic Designer (web), 2006

Asset Awards Exhibit Committee, Member, 2010: Coordinate the exhibit display including creating ballots, voting box, assisting with promotional materials, and helping with reception.

Committee on Nominations & Elections (CN&E), Member 2007-2008: Participate in the coordination of faculty elections.

Committee on Professional Development & Research (PDR), Chair, 2002-2004; Graphics/Web Designer, 2001-2004 : Developed programming, set meetings, and coordinated projects including The Mentor Program. Additionally, worked to organize PDR through developing programming templates. As web designer redesigned and updated the website.

Committee on Faculty Organization and Governance (FOG), Chair, 2006-2007: Participate in review of faculty bylaws and make recommendations as needed. Conducted a survey of faculty committee participation to gain a better sense of committee participation, views on faculty meetings, and in general, professional activities.

Emerging Technologies Group, Chair, 2005- Explore new technologies as used by libraries, especially as relates to the website, making recommendations as needed. Serve as a liaison between the Web Advisory Group and the Social Media Group. Create RSS/subscribe page for the Libraries homepage.

Faculty Advisory Board (FAB), Member, 2006-2007; 2009-2011: Participated in meetings and served as a liaison for the Committee on Faculty Organization and Governance (2006-2007); serve as General Member 2009-2011.

Library Learning Group, Member, 2010: Investigate social media training, develop and participate in an internal training program for library staff (*10 Weeks to a 2.0 You*) to build awareness of social media, especially as used within the UGA Libraries.

Promotions Committee, Member, 2008-July 2010: Participated in meetings and evaluated dossiers for promotion.

Web Advisory Group (WAG) Member, UGA Libraries, University of Georgia, 2004-

: Participate in monthly WAG meetings, contributing knowledge and expertise in the areas of databases, website design, RSS feeds and APIs, opensource, and social media. Participate in a variety of projects including design/redesign of the Libraries homepage, the Libraries blog, and assisting departmental web editors, such as creating a search page for Media which pulls together GIL searching by category, language and type, for media materials.

Participate in the following:

- **Cataloging Department Web Editor, 2001-**
- **E-books Committee Member, 2006-2007:** Investigate current access to electronic books, review e-books, and coordinate effort to provide better access, facilitating ease of use.
- **E-cards, Chair, 2008-2009:** Identify and test opensource image gallery/electronic greeting card software (Gallery2, Coppermine) for publicity and marketing purposes for special collections. Project on hiatus until after Special Collections move.
- **ETD (Electronic Theses & Dissertations)**
 - **Web Editor, 2004-**
 - **Public Interface Group Member, 2007-** Graphic design/CSS support in addition to coordinating meetings and providing usability feedback.
- **Homepage Redesign Group, Member, 2010:** Assist with usability testing, provide feedback on information architecture, taxonomy, and structural elements.
- **Libraries' Blog, Chair, 2005-** Evaluated, setup test installations, and tested opensource and proprietary blogging software including Wordpress, Movable Type, Expression Engine, Textpattern, and blogger (2005) for use by the Libraries; Wordpress was recommended. Developed initial CSS/PHP templates and assisted in drafting user guidelines for posting and writing content (2005). Continue to work closely with content editor (Amy Watts) and administer the Libraries Wordpress blog, news and events, continuing to incorporate social media and web2.0 widgets into the blog. Continue to manage the Libraries' News & Events page through evaluating plugins and develop CSS/HTML web templates for blog. <http://www.libs.uga.edu/blog/>
- **MLC CMS Group, Member, 2010-** Investigate content management systems (CMS) for use on the MLC website.
- **Secondary Page Redesign Group, 2006-2007:** Collaborate on CSS and explore CMS including Drupal, Joomla, and inhouse (Georgia Tech) CMS for potential use on the Libraries website. Train departmental editors in using CSS and the new website templates; additionally, assist in migrating pages to new template.

Social Media Group, 2010- Newly formed group to explore social media use in libraries, evaluate the UGA Libraries social media uses, make recommendations on social media use, and facilitate a cohesive social media voice for the libraries. This group liaisons between WAG and EMT.

ADDITIONAL COMMITTEE WORK

AthDrupal (Regional Drupal Users Group), Member, 2009- Setup and maintain Google group to assist in providing a support network for Drupal Users at UGA and beyond.

CRDL (Civil Rights Digital Library Initiative)

- **Portal Group, Member, 2006-2007**
- **Metadata Group, Member, 2006-2007**
- **CRDL/WGBH LOM (Learning Objects Metadata) Task Force, Member, 2006:** Investigate Learning Objects metadata schemas and develop guidelines for implementation for educational resources.

Dweebs (UGA Web Editors Group), Member, 2008-

EEATH (Expression Engine Athens Users Group), Member, 2009- Setup and maintain Google group to assist in providing a support network for Expression Engine users at UGA and beyond.

Faculty Learning Committees

Committee membership consists of faculty from across campus who focus on a particular issue or topic as it relates to higher education and academia.

- **Emerging Technologies in Higher Education, Member, 2008**
- **Shift to Visual, Member, 2009:** Explore the rise of digital visual media and its impact on culture, learning, and higher education.
- **Storytelling, Member, 2010**

GALILEO Knowledge Repository

Committee membership consists of representatives from Georgia State, Georgia Tech, Board of Regents/OIIT, Mercer, as well as other USG institutions to form an USG Institutional Repository.

- **Content and Metadata Committee Member 2009-** Assist in continuing development of metadata guidelines for IKR and assist in evaluating content digitization requests, as needed.
- **Metadata Group, Member, 2004–2005** Assist in researching and identifying potential Dublin Core Metadata Guidelines for USG system wide Institutional Repository. Discuss best practices on institutional levels as well as on statewide level.
- **Portal Group, Member, 2007** Assist in drafting recommendations including information architecture, navigation, taxonomy, and graphic design.
- **Technical Oversight Committee Member (2007-)**

Georgia Library Association (GLA)

- **TSIG (Technical Services Interest Group); Chair (2001-2002); Resources Web Developer, 2001-2006**
- **PACE (Professional and Continuing Education) Group of GLA, Chair, 2008** Surveyed membership on programming ideas and created an online community space.

GILFind

- **OPAC Committee, Member, 2009-):** Contribute to system wide effort to customize VuFind to better meet library needs, expand VuFind usage to all USG libraries, and assist in marketing.
- **UGA Testing Coordinator, 2009** Managed and coordinated the testing for Summer 2009 testing of VuFind at UGA through identifying potential testing participants, outreach to testing participants, collecting results, and collocating results for the committee. This was an extensive test with a time frame of 10 days.

NMRT Resume Reviewer (2001-2006) Review and critique resumes and cover letters for ALA's New Members Round Table.

Peabody Awards Review Committee, Children's Television, 2001; Radio Documentary, 2004; Entertainment Radio, 2005; Television News, 2008; Radio Overview (Chair), 2009 Review entries, write brief critiques, and author nomination suggestions for the Faculty Review Board of the Peabody Awards. As Chair of Radio Overflow coordinated committee meetings, supervised student assistant/writer, and edited all committee materials for submission to the Peabody Judges.

CONSULTING/PUBLISHING

Cataloging Training Tools Survey, 2009 (with Beth Thornton): Begin research for article on training tools utilized in teaching cataloging through completion of a literature review and survey of 173 catalogers across public, special, and academic libraries.

Digital Library of Georgia (DLG)

- **CRDL Highlander Photographs (2006)**
- **Learning Objects (2007)** Assign LC subject headings and contribute to Name authority control for Teacher's Domain online collection of learning objects which included lesson plans, maps, video, photographs, audio files and more.
- **Metadata Moonlighters, Member (2004-2008)** Provide metadata services through reviewing and determining Library of Congress subject headings (controlled vocabulary key words), contributing to Name authority control (Library of Congress controlled access points), and providing description for photographs (JPGs), oral archives (MP3s), scanned maps (JPGs), among other formats. Projects include Hall County Historical Photographs Collection, 1936 Gainesville Tornado: Disaster and Recover Project and Sanborn Fire Maps, among others.

Evergreen/Equinox

Evergreen is an opensource ILS used by the Georgia Public Library System.

- **Drupal Group, Project Group Member, 2009-2010** Evaluate Drupal as a content management system and document management tool.
- **Technical Writer, 2008** Write technical documentation for cataloging workflows and complete a preliminary evaluation of existing documentation, as provided.

Lyrasis

- **Adjunct Trainer, 2009-** Teach in the areas of opensource software, web design, content management systems, such as Drupal.
- **Technical Services Consultant, 2010-** Serve as a consultant in the areas of technical services, especially within academic libraries.

Moonshine, Arts Journal, Editor, 2007- Work with writers, organize and edit issues, and publish on the web.

OCAF Website site review/consultation, 2004 Met with OCAF staff and made recommendations for a site redesign; additionally, provided graphic design sketches.

New Georgia Encyclopedia, Contributor, 2003-2005

Research and write entries for the NGE in the categories of art: Atlanta College of Art, Albany Museum of Art, Chattahoochee Valley Art Museum, Gertrude Herbert Institute of Art, Modern Museum of Art of Georgia, and Spelman College Museum of Fine Art and entertainment: Charles Coburn, Susan Hayward, and Joanne Woodward.

The Tech Static, Technology/Web 2.0 Book Reviewer, 2008 (Site has closed but reviews have been picked up by publishers and vendors such as amazon)

Why Isn't My Book on the Shelf and Other Mysteries of the Library (essay in *Radical Cataloging: Challenges and Possibilities*, Mc-Farland, 2007)

ADDITIONAL PROJECTS

Freelance & community work

Cataloging FlashMob, September-October 2009

Assisted library staff and Classics Department staff, faculty, and students in cataloging the Classics Department Reading Collection. The end result of this highly collaborative and volunteer project was completion of cataloging/adding records for 1987 titles using the online cataloging/collection management tool, LibraryThing.
<http://www.librarything.com/catalog/UGAClassics>

Graphic and Web Design

- **Athens Humane Society (2004-2006)** Graphic design for Dessert Social & Art Auction for reproduction on the web and/or print; additionally contributed to various events.
- **Florida Rhapsody (2000-2001)** Graphic and web design for a Southeastern dance company (defunct).
- **LaughingStar Arts (2006)** Graphic and web design for an Athens artist ; site has since been repurposed by artist.
- **Mist & Stone Tours (2001-2002):** Graphic and web design for a touring company.

Various community services relating to the arts:

Contributed artwork and participated in the Athens Humane Society Annual Dessert social & Art Auction (1999-2007), Mental Health Benefit Annual Art Auction (2000-), Classic City Arts Foundation Annual Arts Gala, Heritage Foundation Annual Arts Gala (2000-2008), and UGA Habitat for Humanity Annual Art Auction (2004-2005).

Artwork has been displayed at numerous locations including Clayton Street Gallery, Nuci's Space, the Georgia Center, Oconee County Library, Mason Murer Fine Art Gallery (Atlanta), Defoor Centre (Atlanta), Artmasters (Watkinsville; out of business), OCAF (Watkinsville), University of Mobile (ALA), blotter magazine, and Averitt Center (Statesboro).

EDUCATION/CONTINUING EDUCATION

University of S. Carolina, Master of Library and Information Sciences, 1999.
Emphasis and coursework in databases, information structure & organization, searching, cataloging, subject analysis and classification and information literacy.

University of Georgia, 1992, A.B. in English.
Coursework in Romantic and Victorian literature and additional coursework in art history through the early Modern period.

University of Georgia, 2004-2005, Instructional Design and Development, graduate level coursework in design, interactive website development, accessibility issues, emerging standards and technologies as applies to learning environments.

Continuing Education (Selected)

Conferences:

- Academic Librarian Research Forum, Georgia State, 2009
- ALA / Technical services related programs, 2004-2005
- COMO/GLA: 2001-2002; 2005-2007; 2008; 2010 Technical services and social media programs.
- Creating a Culture of Innovation, Georgia Tech/GALILEO, 2006
- DrupalCamp, Atlanta, 2009-2010
- GOLD/GALILEO, 2003-2005; 2007-2010
- GUGM (GIL Users Group Meeting) , 2001-2002; 2006-2007; 2009-2010
- Handheld Librarian Conference, 2008
- OCLC/Lyris (Solinet) Users Meetings, 2001-2006; 2007-2008
- Peabody Awards Ceremony, 2005
- Learning Technologies Showcase (UGA), 2006-2007
- Social Media for Government, Washington, DC, 2010
- VUGM (Voyager Users' Group), 2001

Workshops/Training:

- AdobeCS (UGA/Terry, with Greg Rewis of Adobe)
- Archivist Toolkit Training and Presentations (Libraries), 2007
- Basic Digital Stewardship Workshop (College of Dupage webinar), 2006
- Brave New World of Descriptive Cataloging (OCLC webinar), 2006.
- Copyright in the Digital Age, teleconference and discussion(College of Dupage webinar), 2007
- Chris Schmidt's CSS/XHTML Workshop (UGA/Terry), 2009
- Drupal: A guided tour of Drupal 6 (Training & Development), 2009
- Drupal Training (UGA/Law School), 2009
- Digitizing Art History presentation (UGA Libraries/Lamar School of Art), 2007
- EAD Tips & Tricks: Converting Data between MARC and EAD (OCLC webinar), 2005
- e-Serials Cataloging (Libraries), 2006
- FrontLine Leadership series (Training & Development, Certificate, 2006
- GIL Authority Control Training, GLA Preconference, 2006
- HTML5/CSS3 (UGA/Terry, with Chris Mills of Opera), 2009
- Ipad in Higher Ed (EITS/Adobe Education Seminar), 2010
- Jay Jordan / OCLC Lecture (Emory/OCLC), 2009
- Managerial Leadership series (Training & Development), 2006
- Metadata Standards (DLG/Training & Development), 2003

- NACO (Name Authority Cooperative Organization) Training (Libraries), 2006-2007
- Plan, Prepare, React: Active Shooter Response Options (UGA/ Emergency Preparedness) , 2009
- Programming for the Web (UGA; Graduate Level Computer Science Class), 2008
- Project Management series (Training & Development), 2007-2008
- Rare Book Cataloging (UGA/Lyris class), 2008
- Various training courses through Training & Development and various sources in web and graphic design, desktop publishing, management tools, color theory, painting and drawing (5 years through UGA's Continuing Education program) , among others.

Selected Awards/Certificates:

ASSET (UGA Libraries Peer Award)

- Best Collaboration/Group (Committee) nominations: Section Heads, 2009; Georgia Room Project, 2009; 10Weeks to a Web 2.0 You Group, 2010 ; Web Advisory Group, 2007
- Excellence in Use of Technology nominated: Cataloging Training Tutorial; nominated twice; 2007
- Excellence in Training and Instruction nominated: 10Weeks to a Web 2.0 You Group, 2010
- Supervisor of the Year nominations: 2007; 2008; 2010
- Innovation in Service (Group) Award for Metadata Moonlighters 2006

Other:

- Blue Sock Award (peer award for best design), Master of Instructional Technology Program, UGA (2005)
- FrontLine Leadership series (introductory leadership series), Certificate (2005). (Training & Development)
- Managerial Leadership series (advanced series), Certificate (2006) (UGA Training & Development)
- Artwork accepted into juried exhibits including RedBull Art of the Can (2006) and University of Mobile (Ala) 2004 exhibit, as well as small local exhibits.

SKILL SET

Maintain awareness of current and local Cataloging policies and procedures and bibliographic tools including AACR2, LCSH and Cataloger's Desktop. Understanding of issues relating to cataloging including metadata, indexing, databases, and authority control.

Continue training and advancing computer skills through training & development classes and graduate level coursework for productivity software (MS Office, Powerpoint, Access), and graphics/web design products (Flash, Dreamweaver, IMovie), programming (CSS/HTML, PHP, APIs/RSS Feeds) and web 2.0 technologies (blogs, wikis, shared applications, social networking, and widgets).